

ISKRA Job Opportunity: Editor

Do you have editorial experience? Are you looking for a rewarding career? We invite you to apply your talent and energy into forming and shaping the direction of ISKRA - the "Voice of the Doukhobors". If you are interested in heading the monthly bilingual publication that has been encouraging the spiritual growth amongst its global readership since 1943, an exciting opportunity is in store for you.

Job Title: Editor, ISKRA Publication.

Duties:

Managing all aspects of publishing a monthly bilingual print and digital publication, including:

Editorial planning and upholding the editorial mandate of ISKRA (more detailed job description available for interested applicants)

Research, reporting and feature writing

Motivating editorial staff, volunteers, and guest contributors

Photography and graphic design

Cross-checking facts, spelling, grammar, and for plagiarism

Ensuring final draft is complete and "print ready"

Managing physical production of printed magazine

Handling subscriber communications and responsibly responding after consultation with the Communication Advisory Board (CAB).

Leading marketing efforts to grow readership subscriptions through traditional print, as well as online and social media

Requirements:

Post-secondary education and/or related experience in journalism and printing/publishing. A combination of experience and training will be considered

An excellent knowledge of English, with at least a working knowledge of Russian

Good writing, communications, and diplomatic skills

A strong familiarity with Doukhoborism (e.g. history, Life Concept, customs, etc.)

A strong familiarity with computers and publishing programs, especially InDesign CS, PhotoShop and other digital equipment

Some background in web publishing, web-site management and social media is preferred

Successful applicant, if not already, must become a USCC member

Terms of employment: Permanent full time

Mail resume and written application to:

Editor Job Posting

USCC, Box 760, Grand Forks BC, V0H 1H0

or e-mail: usccgf@telus.net

subject title - Editor Job Posting

All applications will be considered in confidence

Closing date for submissions: October 15, 2012